

**NATURAL BRIDGE ELEMENTARY SCHL Title I, Part A Parental Involvement Plan**

I, Frank V. MacBride Jr. , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

9/30/16  
Date Signed



## Mission Statement

### Parental Involvement Mission Statement (Optional)

**Response:**

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### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:**

- The principal will convene an annual orientation meeting, which will be held on September 14, 2016 to inform parents of the school's participation in the Title I Program. The school will build capacity for parent involvement by offering a flexible number of meetings and workshops, based on parent survey interest, as delineated on the annual parent workshop calendar. Bi-monthly reminders advertising workshops will be sent to parents via flyers, Connect Ed messages and posting on school marquee. The school will involve parents in the planning, review and improvement of the School Parental Involvement Policy through EESAC monthly meetings, bi-monthly parent workshops and PTA meetings.

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### Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Bilingual Parent Outreach Program	Supervised by the Bilingual Department, supports the engagement and involvement of parents in workshops focusing on strategies that improve students' success and achievement
2	Professional Development	Supervised by the Principal and Assistant Principal, provides professional development sessions for parents focusing on truancy prevention, school improvement, and student achievement.
3	Parent Academy	Supervised by the Director and staff of the M-DCPS Parent Academy provides parent workshops on community services to ensure needs of students and families are met.

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### Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Back to School Night	Principal	September 14, 2016	Sign-in Rosters

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

### Response:

- Natural Bridge Elementary School will offer parent workshops to parents at various times throughout the school day and after-school hours. In situations that prevent parents from attending the school meetings, the community involvement specialist and school social worker will arrange home visits.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Parent Survey	Principal, CIS	Strengthen relationships between the parents and the school in meaningful ways that improve academic achievement	Throughout the school year	Parent participation in school activities
2	Parent Resource Center	Principal, CIS	Links programs and activities that improve academic achievement	Throughout the school year	Visitation log
3	Parent Portal	CIS	Monitors students' attendance and academic performance	Ongoing	Increased assessment results
4	Parent Monthly Workshops	CIS	Strengthen relationships between the parents and the school	Monthly basis	2015 FL Standards Assess. data
5	Accelerated Reader	Media Specialist	Promotes reading achievement	August 2016-June 2017	Increased assessment results
6	Health Connect	School Social Worker	Facilitates student referrals for outside family counseling services	Ongoing	Health Connect system and contact notes

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Florida State Standards Curriculum	Curriculum Coaches	Review data from G2D, i-Ready and benchmark assessments	October 2016 ongoing	Rigor in classroom instruction
2	Create specific activities according to data for DI groups	Curriculum Coaches Region CSS	Address students' individual needs within the curriculum	December 2016 ongoing	Referral tracking system
3	Positive Behavior	Counselor and	Character Education	Ongoing	Reduced number of



Support for Students and character education	Media Specialist	and Schoolwide Behavior Plan		behavioral referrals
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### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:**

- The Parent Resource Center is available for parents use. It contains technology programs as well as educational materials and information that parents can access in order to increase student achievement. Community Involvement Specialist (CIS) is onsite two hours per day after school hours, therefore, parents have limited access to resources.

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### Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:**

- Informational letters, monthly parent calendars, and Connect-Ed messages addressing information regarding Title I and its programs are communicated to parents in a timely manner in English, Creole and Spanish.
- Parents and children in grades K-5 will receive reports and updates of their children's progress on state and district assessments
- Parents of children who are performing below grade level are advised of their child's progress through performance monitoring plan (PMP) meetings.
- Parents are encouraged to meet with their children's teachers to discuss concerns regarding their achievement at least once every nine weeks.

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### Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:**

- Information disseminated to parents is provided in English, Creole and Spanish via CIS and staff contact, informational letters, monthly parent calendars, School Website and Connect-Ed messages. All parents are given equal access to all

services and resources.

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### Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	School Improvement Plan planning and monitoring	EESAC Chair	Increasing parental capacity	Throughout the school year
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Monthly Parent Workshops	CIS and Staff	Increasing student achievement	Throughout the school year

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### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Parent Survey	1	300	Strengthen relationships between the parents and the school in meaningful ways that improve academic achievement
2	Parent Resource Center	1	3289	Links programs and activities that improve academic achievement
3	Parent Portal	1	30	Monitors students' attendance and academic performance
4	Parent Monthly Workshops	10	150	Strengthen relationships between the parents and the school
5	Accelerated Reader	1	56	Promotes reading achievement
6	Health Connect	1	60	Facilitates student referrals for outside family counseling services

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Florida State Standards Curriculum	10	50	Knowledge of recently updated benchmarks
2	Best Practices and Strategies for Students	14	56	Improved classroom management
3	Positive Behavior Support for Students	1	50	Character Education and School wide Bear Behavior Plan

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents do not communicate with teachers consistently.	The school will offer parent workshops at various times of the day to discuss the importance of home school communication and how it benefits students.
2	Parents are sometimes unaware of the different ways they can support their children's academic progress.	The school will have monthly parent meetings through the Parent Academy addressing different topics to discuss how parents can support their children's academic progress.

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

<b>count</b>	<b>Content/Purpose</b>	<b>Description of the Activity</b>
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